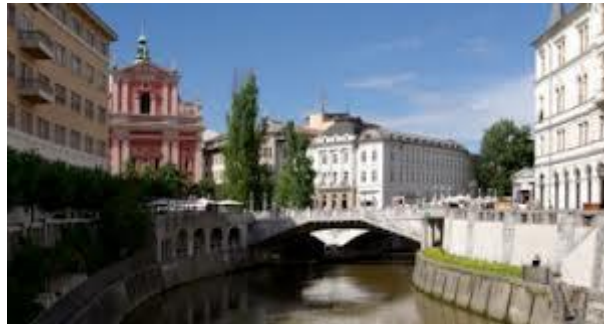


## **Practical information on the international course 'Assessment and evaluation for effective learning' KA1 Erasmusplus Course**



Sunday 25 February – Friday 2 March 2018 (residential seminar)  
Ljubljana (Slovenia)

### **Course directors:**

Jan Gilté, Belgium

Peter Van de Moortel, Belgium

Mateja Persolja, Slovenia

Ana Nuša Kern, Slovenia

Natalija Komljanc (PhD), Slovenia



Dear participant,

You are welcome to our course '**Assessment and evaluation for effective learning**' that will take place in Ljubljana, Slovenia.

The course is a cooperation between OŠ Preserje pri Radomljah (Slovenia) and Eekhout Academy (Belgium).

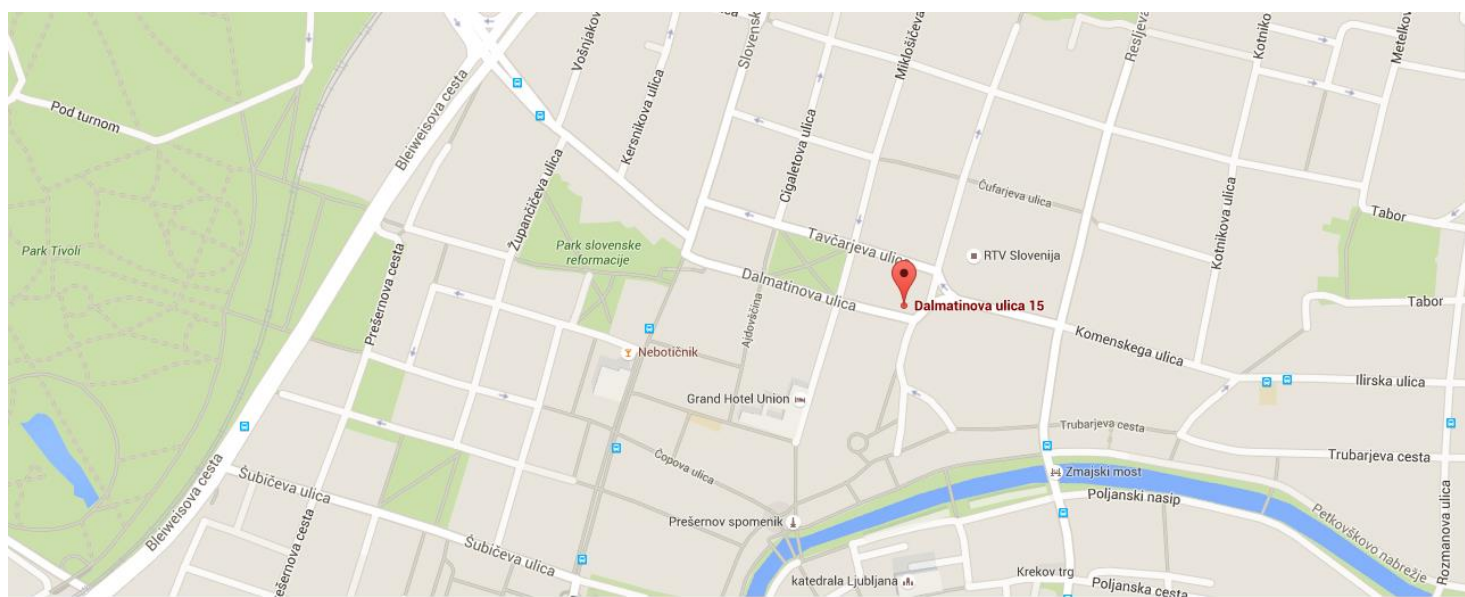
## Venue

The course will take place in **City Hotel (Ljubljana)**.

### Address:

Dalmatinova 15, 1000 Ljubljana, Slovenia

<http://www.cityhotel.si/>



### How to get there?

The City Hotel provides a shuttle service from Jože Pučnik International Airport to the hotel (approximately 9 euros per person, one way). You can contact the reception desk of the hotel at [info@cityhotel.si](mailto:info@cityhotel.si) and ask them to book the shuttle service for you.

Please consider that these costs are not included in the course fee.

Of course, you can also take a taxi at the airport.

If you take a taxi from the taxi rank in front of the airport, it will cost about 35 euros.

### When does the course start?

The introduction will start on **Sunday afternoon 25 February 2018 at 2.00 p.m.**

We will meet at the reception desk of the hotel. The course will be announced on the announcement boards.

After the welcome session, we will enjoy the welcome dinner all together.

## Day by day planning:

The programme can still change slightly.

<b>Sunday 25 February 2018</b>	
14.00 – 18.00	<p>Welcome, meet and greet</p> <p><u>Keynote 1:</u> <i>If education is about learning, does our evaluation practice support learning?</i></p> <ul style="list-style-type: none"> <li>• Group discussion and reflection on keynote 1</li> <li>• Evaluation policy: foundations and scheme</li> <li>• Formative assessment: ingredients</li> </ul>
20.00 – 20.00	Welcome dinner
<b>Monday 26 February 2018</b>	
9.00 – 12.30	<p><u>Keynote 2:</u> <i>Formative assessment (FA) as the bridge between teaching and learning.</i></p>
12.30 – 13.30	Lunch
13.30 – 17.00	<ul style="list-style-type: none"> <li>• Formative assessment: foundations</li> <li>• Main strategies</li> <li>• We focus on: learning goals questioning pupils resource for each other</li> </ul>
<b>Tuesday 27 February 2018</b>	
9.00 – 12.30	Outdoor learning
12.30 – 13.30	Lunch
13.30 – 17.00	<p><u>Keynote 3:</u> <i>No deep learning without appropriate feedback (strategy 3)</i></p>
17.30 – 19.00	Cultural visit of Ljubljana
<b>Wednesday 28 February 2018</b>	
9.00 – 12.30	<p><u>Keynote 4:</u> <i>Learners, owners of their own learning</i></p> <p><u>Keynote 5:</u> <i>Formative assessment embedded in an effective lesson culture and structure – conclusive frameworks and assignment</i></p>
13.30 - ...	Free afternoon



Thursday 1 March 2018	
9.00 – 12.00	Study visit to school <ul style="list-style-type: none"> <li>• Welcome by headteacher and pupils</li> <li>• Presentation of the school</li> <li>• Classroom visit (assignment)</li> </ul>
11.15 – 12.00	Mission of the school (headteacher)
12.30 – 13.00	Reflection with headmaster and teachers
14.00 – 16.00	<u>Keynote 6:</u> Formative assessment in practice (the story of Mateja: 'From boss to leader')
19.30	Farewell dinner
Friday 2 March 2018	
09.00 – 12.30	<u>Keynote 7:</u> <i>Grasping the future, a Mission: Personal approach: being a change agent</i>  <u>Keynote 8:</u> <i>Formative assessment as a whole school development</i>  Evaluation and wrapping up

## Pre-task: Formative evaluation

We will focus on formative assessment: what, why, how, when?

As a warming up, I would like you to think about **four questions**.

- For many years now there has been an argument in favour of learning, saying: 'Education should teach less and learn more!'
  - (1) *How do you see the relation between teaching and learning?*
  - (2) *Does evaluation support learning?*
- Formative assessment is essentially about pupils being involved in their learning.
  - (3) How do you try to involve your pupils actively?
  - (4) Any ideas about how to involve them more?

And finally: don't forget to bring some of your own lessons (series of lessons) with you. You will need them. See you soon! Jan Gilté



## **Europass document:**

Please read the information about the Europass document carefully.

At the end of the course, your Europass document will be signed by the course director. The Europass document is very important because it is part of your end report. You need a valid Europass document in order to receive the remaining part of your funding.

### 1. What is Europass Mobility?

The Europass Mobility is a personal document, which is used to record an organised period of time (a mobility experience) that a person spends in another European country for the purpose of learning or training. [Click here](#) for some examples.

The Europass Mobility is intended for any person undergoing a mobility experience in a European country, whatever their age or level of education. Europass Mobility might be helpful to you if you are undertaking any of the following: a work placement in a company abroad, a student undertaking a term abroad as part of a higher education programme, a worker undertaking a voluntary placement in an NGO, someone taking an international course.

The Europass Mobility document contains information regarding the individual, the purpose and duration of the mobility experience, the training and skills acquired abroad etc.

### 2. Who?

The Europass Mobility is monitored by two partner organisations, one in the country of origin (your school or organisation) and the other in the host country (we, being the course provider).

In every participating country on Erasmusplus a National Europass Centre coordinates all activities related to the Europass documents. It is the first point of contact for any person or organisation interested in using or learning more about Europass. Click here for an [overview of all national Europass centres](#).

### 3. How?

It means that your school has to contact your national Europass Centre and activate a school account. Then the school creates the Europass document for each course participant.

We provide you with the needed information that you have to fill in.

You add this information into the corresponding fields, print the document and bring it to the course. At the end of the course this document will be signed by the course director.



## List of participants

Nr.	Last name	First name	Country
1	Blanchaert	Hans	Belgium
2	Bothuyne	Mieke	Belgium
3	Colpaert	Sigried	Belgium
4	De Doncker	Hilde	Belgium
5	De Haes	Katrien	Belgium
6	De Jaegher	Veerle	Belgium
7	Derycke	Keshia	Belgium
8	Deslyper	Christel	Belgium
9	Dieltiens	Bénédicte	Belgium
10	Doise	Tom	Belgium
11	Humar Kobal	Irena	Slovenia
12	Knopper	Rebecca	Belgium
13	Loncke	Karolien	Belgium
14	Marey	Annick	Belgium
15	Otti	Jane	Estonia
16	Pintere	Laura	Latvia
17	Pollet	Silke	Belgium
18	Roedolf	Femke	Belgium
19	Sanders	Ronny	Belgium
20	Uytterhoeven	Els	Belgium
21	Vandewalle	Christel	Belgium
22	Vanhee	Josefien	Belgium
23	Vanmarcke	Melanie	Belgium





## Canvas Instructure:

During the course, we will work with Canvas Instructure. This is a free digital learning environment. Canvas offers plenty of possibilities: you can make tasks, get personal feedback, make conference calls, chat with the other participants/course directors.

You will soon receive an e-mail/course invitation from Canvas. May we ask you to accept the invitation and make a Canvas account before the course starts?

## Practicalities

- Laptop/tablet/smartphone is not needed, but can be useful for own interest.
- The atmosphere is as informal as the dress code is: no suits and ties needed.
- The course will take place in City hotel. On Thursday we organize a study visit. We will provide transport to the school.
- Do not forget to bring your Europass document to the course.
- Do not forget to bring some of your own lessons (series of lessons) with you.
- For schools/persons who want to cooperate in the future, it is nice to bring along some information, leaflets, contact information of your school to distribute during the course.





## What is included in the course fee?

Everyone (except for the Slovenian participant) has chosen the full package:

**Full package** (Participant uses all hotel accommodation offered by the course organizer)

- The tuition fee covers: course material, use of the conference room, use of ICT in the conference room and the costs of the trainers.
- The accommodation cost covers: the hotel rooms during the course period, the breakfasts during the course days, the coffee breaks, the refreshments during the course, the midday lunches during the course days (except last half course day), costs and fees of study visits and transport for course activities planned by the organizers.
- This also includes the welcome supper and the farewell supper.

We look forward to meeting you in Ljubljana!

Don't hesitate to contact us if you have any further questions.

Kind regards

The course directors:

Peter Van de Moortel, Eekhout Academy  
[peter.vandemoortel@eekhoutacademy.be](mailto:peter.vandemoortel@eekhoutacademy.be)

0032 477 48 88 52

Jan Gilté  
[jgilde@skynet.be](mailto:jgilde@skynet.be)

0032 496 02 75 35